

Attachment B

WSU Project Notification, Coordination, and Preconstruction Procedures.

- A. Stakeholders:
- WSU Police:
 - Discuss site security, pedestrian routing, traffic disruptions.
 - 911 - Whitcom
 - Pullman Fire:
 - 911 - Whitcom
 - Discuss traffic routes and disruptions, site access and construction fencing.
 - Dept. requires "Knox Lock" at entry gates.
 - WSU Parking and Transportation Services:
 - Discuss traffic routes, sidewalk closures, road closures, parking space rental/purchase.
 - WSU Environmental Health and Safety:
 - Discuss project safety plan, Facilities Services does not approve but reviews plan.
 - Discuss procedures for hazardous materials stored on site, Hazard communication protocol.
 - Review Indoor air quality, noise, and public health.
 - If remodel or demolition, determine whether asbestos or lead containing products are present and how to handle and dispose of.
 - WSU Waste Management and Recycling:
 - Discuss access to the site and frequency of pick up.
 - WSU Facilities Services, Supervisors:
 - Discuss utility outages.
 - Project reviews and support.
 - Bargaining unit notification.
 - WSU Athletics
 - Discuss scheduled games and events.
 - City of Pullman - AHJ
 - Scheduling inspections, public safety
- B. Other Project Specific considerations:
- Is there a crane on site? If so, inform FFA and get approval.
 - Project schedule, duration?
 - Discuss disruptions to the surrounding facilities, inform Building Coordinators.
 - Material laydown area.

- Size of workforce.
- Define a truck route for deliveries.
- Project cameras, where, how many?
- Submit project notification to WSU Announcements.
- Identify main points of contact, Facilities PM/CM, Construction team?